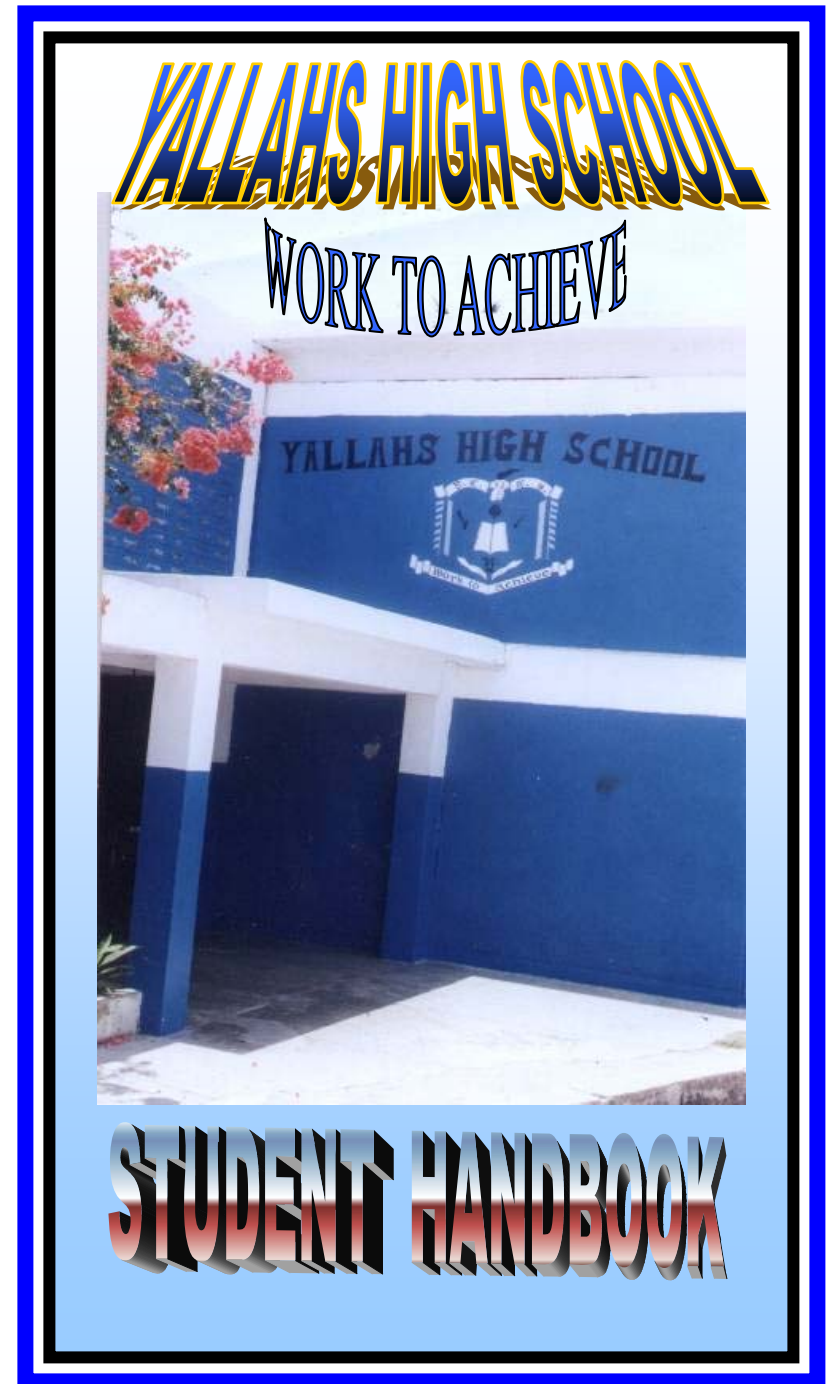


National Pledge:

Before God and all mankind
I pledge the love and loyalty of my heart
The wisdom and courage of my mind
The strength and vigour of my body
In the service of my fellow citizens

I promise to stand up for justice, brotherhood and peace
To work diligently and creatively
To think generously and honestly
So that Jamaica may, under God
Increase in beauty, fellowship and prosperity
And play her part in advancing the welfare of the whole human
race



YALLAHS HIGH SCHOOL



MISSION STATEMENT

Yallahs High School through its curriculum (academic and co-academic) proposes to have a school where every student is motivated to become a person who is a responsible and active learner; who will realize his/her full potential; who should develop skills and knowledge in order to be fit to live and live harmoniously with others.

School's Philosophy: Education is the development of the whole person, Mind, Body and Spirit.

YALLAHS HIGH SCHOOL'S SONG

HOLD YOUR HEAD HIGH

Over the years we have worked to achieve.
Some have failed and many succeed.
With hope in our hearts our dreams we'll realize
With God as our guide we'll win the prize

*Hold your head high: hold it high in the sky
Try not to lose sight of what your goals are in life
Hold your head high; hold it high in the sky
Hold your head high ; and never stop try*

You can be anything you want to be
Open your eyes and see what I see
There is no mountain too high to climb
Obstacles first must be hurdled in the mind

Sometimes you may feel like giving up
Just do your best and never stop
Always have faith and trust in the Lord
He will help you when things seem hard

Here at our school we use our faculties
To surmount all difficulties
Don't feel despair throw up your arms and sigh
No task too great at Yallahs High

// Hold your head high; hold it, high in the sky
Try not to lose sight of what your goals are in life
Hold your head high; hold it , high in the sky
Hold your head high and never stop try//

Hold your head high; and never stop try.

A BRIEF HISTORY OF THE YALLAHS HIGH SCHOOL

The Yallahs High School is located in St. Thomas, southwest of Yallahs Square overlooking the cool depths of the Caribbean Sea.

The school was built to accommodate six hundred students, and was opened on February 9, 1967 with 593 students, its first Principal, Mr. Webster W. Lewis, (1967-1968), eight teachers, one secretary, and five ancillary workers.

The school has since seen three other Principals, namely, Mr. Causewell Burton, (1968-1969), Mr. Eustace Wilson, (1969-1985) and Mr. Headley Moore (1985 to present).

Given its location by the sea, the Administrators were inspired to adopt its colours, which appeared blue in the shallow and black at the deeper regions, hence, the school's colours to date are "Royal blue and black".

The late Mr. Eustace Wilson, a former Principal, and the late Mr. Relva Erskine, a former Art teacher, designed the crest.

The torch in the crest, being held high represents our flame burning as a light so as to guide our steps on the educational path.

The tools signify that which we must use to work in order to be successful, endorsing the motto, "WORK TO ACHIEVE".

The open book represents the source of academic achievement.

The boiling pot indicates a mixture of culture.

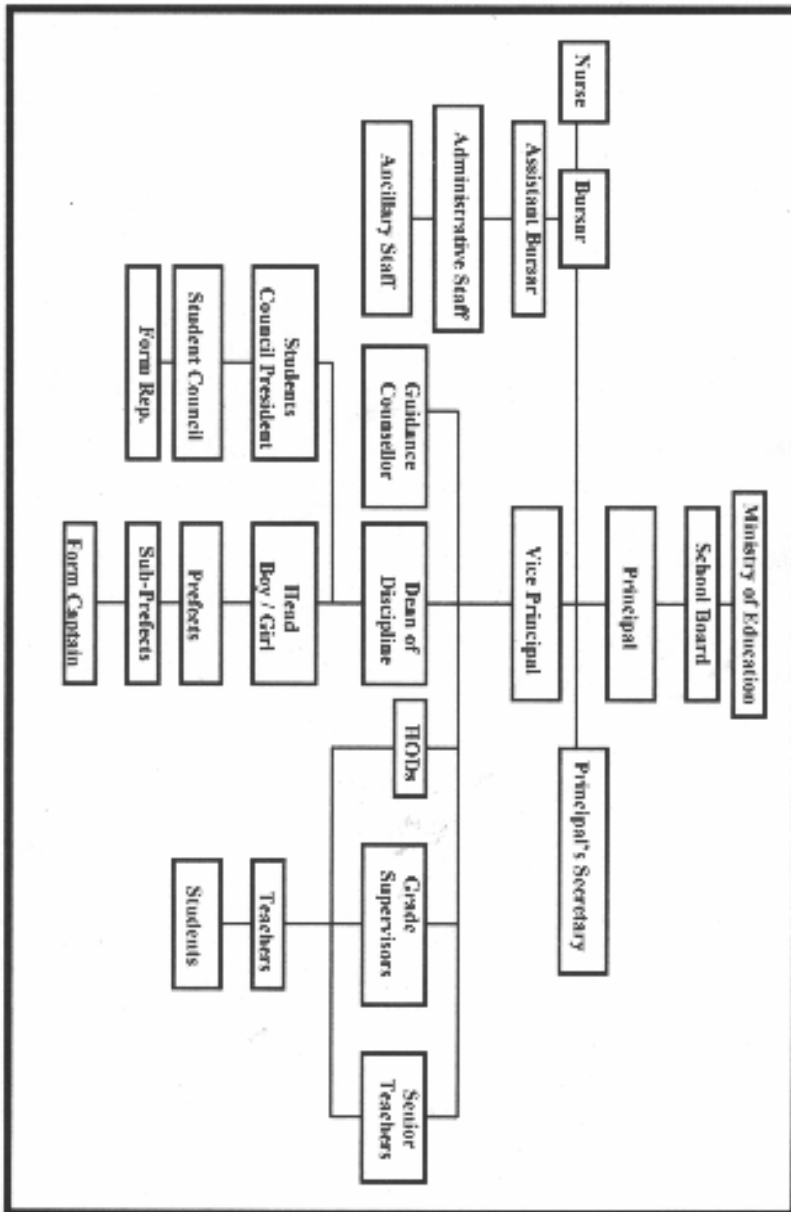
In 2004 the School Song was written by a teacher and two students. It is entitled "Hold your Head High".

Yallahs High has undergone many changes. It started as a Junior Secondary School and was upgraded to a Secondary School in 1975. The school was further upgraded to a Comprehensive High and to a High School in 1995 and 1999 respectively.

Over the years the school has increased in its physical size thus being able to accommodate additional staff and students. Yallahs High now has a population of one Principal, one Vice-Principal, one Dean of Discipline, one Work Experience teacher, fifty three teachers, one thousand and fifty students, one registered Nurse, two Guidance Counsellors, one Bursar, seven members of the Administrative Staff and twelve Ancillary workers.

Through our dynamic staff and programmes Yallahs High will continue to grow from strength to strength.

YALLAHS HIGH SCHOOL'S ORGANIZATIONAL CHART



Below is a brief outline of the role and responsibilities of officers in the school's administration team

Administration

The Board

The highest authority within the school is the Board. It is responsible directly to the Ministry of Education, for the management of the school.

Its function includes ensuring the proper conduct, supervision and efficient maintenance of the institution and facilitating enquiries into breaches of discipline.

The Chairman

The Chairman convenes and chairs Board meetings in accordance with the Code of Regulations. The Chairman informs the members about important school matters, receives reports from senior officers, sets policies and ensures their proper implementation and supervision.

The Principal

The main role of the Principal is to focus on the management of instruction, the overall coordination of the academic and non-academic curricula and the development of staff.

The principal is the head of the administrative team and has overall responsibilities for the education programme in the institution within the context of the Ministry of Education and the Board's mandate. He/she is directly accountable to the Board through the Chairman.

Expulsions

Three suspensions could lead to an expulsion.

Expulsions are for serious offences as determined by the School Administration and the School Board.

Suspension

A suspension is enforced time-out from classes and school over a set period of time (minimum 1 day/maximum 10 days). All suspensions are reported to the School Board.

Reasons for suspension:

- (1) Fighting
- (2) Possession of weapons
- (3) Stealing
- (4) Sexual harassment of students or staff members
- (5) Vandalism and destruction of any school property
- (6) Impersonation, acts of fraud, bribery
- (7) Possession and use of drugs
- (8) Extremely vulgar and rude behaviour
- (9) Defacing walls
- (10) Leaving the school compound without permission
- (11) Any other violation deemed worthy of suspension by administrators

The Dean of Discipline is required to consult with the Principal or the Vice Principal, on matters involving suspension.

The Vice-Principal

The Vice-Principal is a member of the administrative team, who reports directly to the Principal. He/she is involved in the formulation and implementation of educational policies of the school, especially as it relates to the day-to-day activities.

The Vice-Principal is also responsible for ensuring the proper administration of the academic programme of all grades, organizing and coordinating all examinations and supervising the heads of departments.

Dean of Discipline

The Dean of Discipline is generally responsible for the enforcement of the school's rules and regulations. He/she works closely with the members of the administrative team and helps formulate disciplinary policies and sanctions.

The main duties of the Dean include:

- (i) Meeting with the Principal and Vice-Principal regularly to discuss developments in the school and any disciplinary problems
- (ii) Making contact with and meeting parents of students who consistently break school rules or commit offenses which are deemed serious by the school's authority
- (iii) Reviewing students' conduct and making recommendations to the Principal
- (iv) Investigating disputes which may develop among students and taking the necessary steps to bring these under control
- (v) Investigating serious offenses committed by students and applying appropriate sanctions as necessary

(vi) Keeping up-to-date records on students' conduct.

Senior Teachers

Senior teachers are teachers who by virtue of performance are promoted to this position.

They are assigned special responsibilities by the principal in addition to the normal teaching duties. These duties may pertain to students, extra-curricular activities, social programmes or staff related activities. Senior teachers are expected to give guidance to new teachers and where it is not done directly it is hoped that the example they set will be worthy of emulation.

Head of Departments

All Head of Departments help coordinate the instructional programme in his/her department. He/she monitors the work of his members of staff by checking schemes and giving advice.

They are accountable to the Vice-Principal and should consult with him/her regularly on matters relating to students' performance, teacher evaluation and staff development.

Detentions

A detention is given for offences, which do not attract suspension. A detention is therefore a lighter form of punishment than a suspension. A detention is usually to be served on the day after it is given under assigned teachers and prefects.

Reasons for Detention:

- (1) Having received three (3) demerits
- (2) Littering the school compound
- (3) Shouting in classrooms and on the corridors
- (4) Improper attire (violation of the dress code)
- (5) Absconding classes
- (6) Name calling
- (7) Gross insolence and vulgar behaviour
- (8) Cheating and dishonesty
- (9) Minor Theft
- (10) Lying and disobedience
- (11) Possession of radios, games, walkmans, C.D. players, etc.
- (12) Gambling

DISCIPLINARY GUIDELINES AND SANCTIONS

Demerits

Reasons for Demerits:

- (1) Loitering
- (2) Consistent lateness for classes
- (3) Walking in out-of-bound areas
- (4) Wearing short skirts
- (5) Exposing under-garments
- (6) Improper grooming
- (7) Using indecent language
- (8) Wearing un-prescribed jewelry, caps, rags etc.

Grade Supervisors

The Grade Supervisor coordinate activities, direct ideas within their Grade and supervises form teachers.

Other duties to be carried out by the Form Supervisor include:

- (i) Liaises between Dean and teachers
- (ii) Helping to evaluate teachers within their grades
- (iii) Encouraging good rapport between teachers and students
- (iv) Ensuring that all school rules are respected and obeyed by all students
- (v) Keep corridors free from loiters
- (vi) Giving advice when necessary to both Form and subject teachers
- (vii) Making comments on end-of term reports
- (viii) Helping to evaluate students' performance and conduct to parents and teachers.

The Form Teacher

The Form teacher is in charge of a class. He/She is expected to be concerned with the academic performance and personal conduct of the students in his/her class.

The main tasks and responsibilities of the form teacher are:

Form Period:

This marks the beginning of the school day. It is very important for the form teacher to be present in the classroom before the students

arrive. This will contribute to the quick settling down of students and prevent possible outbreaks of violence.

It is also during this period that the attendance register is marked and any other announcements given.

Reports:

The form teacher prepares the monthly and term reports for each student. He/she is also expected to report on the performance of the class as a whole and make comments about the student's development as requested on the report form.

Teacher

A teacher has full responsibility for the educational development of his/her students and will endeavour to carry out all activities that will lead to this end. In addition to his/her regular teaching activities, the teacher's duties include developing lesson plans, testing and evaluating students, keeping adequate records of students' progress and fostering the social and personal development of students.

Guidance Counsellor

The Guidance Counsellor is concerned with all major aspects of the students' psychological well-being and personal development.

Other duties carried out by the Guidance Counsellor include:

- Assisting students' in adjusting to the school's culture and activities
- Providing guidance and support in order to help students cope with issues and problems that arise both at home and school

The Bursar

The Bursar is responsible to the School's Board for all Government and private funds and assets regarding the school. In this respect to his/her books of account and records, they must always be up-to-date and presentable so that they can stand up to scrutiny and audit at any time.

Grades 10-11

- Blue skirt and plain white short sleeved blouse
- Blue tie (Grade 10 one (1) stripe and Grade 11 two (2) stripes)

N.B. All students must wear their badges of office. No form of Headgear or jewelry, excepting a wristwatch, small knobs or sleeper earrings may be worn.

Alternative Girl's Uniform

- White dress
- A written letter must be prepared

Physical Education Gear – Boys

- Black shorts
- Blue T-Shirt
- Black or white crepe, sneakers etc.

Physical Education Gear – Girls

- Black shorts and/or skirt
- Blue T-Shirt
- Black or white crepe, sneakers etc.

Home Economics

- White cap
- White apron

Other Practical Areas

- An overall

Grades 7-9

- Epaulet with 1, 2, 3 bars for grades 7, 8, 9 respectively.
- Black belt for all grades
- Shirt must be buttoned and properly tucked into trousers

Grades 10-11

- Plain white shirt
- Blue tie with white stripe (one (1) stripe for grade 10 and two (2) stripes for grade 11)

N.B. No form of headgear or jewellery except a wristwatch is allowed.
No pattern is to be carved in the hair – the hair must be level.

Alternative Boy's Uniform

- Plain white shirt
- Black Pants

Girl's Uniform (All students)

- Navy Blue Socks
- Black Shoes

Grades 7 – 9

- Four gore uniform (as stated on the design)
- White plain blouse

N.B. The length of the skirt must be worn below the knee.

Entry Requirements

Admission is usually gained through places made available in the Grade Six Achievement Test (GSAT) and the National Assessment Programme (NAP) being administered by the Ministry of Education.

Transfers

Any student who wishes a transfer to Yallahs High may be allowed to do so if;

- (a) space is available
- (b) the student's transcript and/or reports show that he/she is sufficiently diligent and disciplined.

All students transferring out of Yallahs High must:

- (a) inform the school administration
- (b) return all school materials including rental books
- (c) settle all outstanding accounts with the school.

School Fees

All parents/guardians are expected to contribute to their child/children/ward education as stipulated by the Cost Sharing programme implemented by the Ministry of Education.

Consequently, prescribed fees are charged as determined by the School Board in consultation with the Ministry of Education.

All fees must be paid before the beginning of classes in September.

Parents/Guardians experiencing serious difficulties in paying fees should discuss the matter with the school's administration prior to the opening of school. Where necessary, needy students must apply to the Ministry of Education for financial assistance.

THE ACADEMIC CURRICULUM

Yallahs High School has a broad educational programme, which offers a wide range of subjects. Through these subject offerings students are taught to appreciate the fine arts, which include; literature, music and drama.

The school also has a strong physical education programme, which facilitates the physical development of students in addition to provides the opportunity to compete in a healthy environment.

The Junior Curriculum (Grades 7 - 9)

The Reform of Secondary Education (ROSE) Curriculum forms the basis of the educational programme for students of grades 7 –9.

The core component subjects of this curriculum are:

Language Arts	Social Studies
Mathematics	Resource & Technology
Science	

Other subjects taught in the junior curriculum are: Art & Craft, Music, religious Education, Spanish and Guidance & Counselling.

The Senior Curriculum

The school offers a two (2) year programme to students in preparation for the CXC, GCE, SSC Examinations. The curriculum consists of a core component and an elective (option area) component. The core curriculum is taken by all students and consists of the following subjects: English Language, Mathematics, Social Studies and Integrated Science.

All students are required to pursue an elective (option area) component. This may be done in any of the following areas:

Visual Arts	Electrical Technology
Building Technology	Food Technology
Clothing & Textile	Mechanical Technology
Business Studies	Secretarial Studies

Health

- (a) All students must present a medical certificate and the school's administration must be informed of any particular illness a student may have on admission.
- (b) A medical certificate must accompany a letter of absence if the child has been absent for more than a week.
- (c) All students must practice proper hygiene.

Visitors

- (a) Visitors are not allowed on the school compound without proper identification at the gate.
- (b) Visitors must take a pas, received from the watchman/ security guard to the Principal's office.

DRESS CODE

School Uniform

- (a) All students are required to wear the correct uniform to school and all school functions.
- (b) If the correct uniform cannot be worn, the designated alternative must be worn. A written letter fro the parent/ guardian must be presented.

Boys Uniform

- Black or brown shoes
- Black or brown socks
- Plain unstyled khaki trousers
- Khaki shirt (Grades 7 –9)

GENERAL GUIDELINES

Care of Compound and Property

- (a) Students who willingly and maliciously damage and destroy school property will have to repair or replace the same through parents/guardians.
- (b) Reasonable time will be given for the repair or replacement of any damaged or destroyed property.
- (c) All disciplinary matters relating to this issue will be taken to the Disciplinary Committee, which will enforce appropriate action.
- (d) Students are expected to keep the compound clean and tidy.

Serious Offences

- (a) Theft, fighting, carrying serious weapons, telling lies, forgery.
- (b) The Principal and staff reserves the right to regard any child as a “bad influence” if after investigation finds he/she guilty of any of the offences listed under Disciplinary Guidelines and Sanctions. Disciplinary action will be taken, where necessary.

Areas Out of Bounds

Students in uniform must not be found standing, entering or loitering near bars, betting shops or any other building governed by the Spirit or Gambling Licence.

School Outings

Students will not be allowed to participate in school outings without their parent’s/guardians written permission.

CO-CURRICULUM

House System

The student body at Yallahs High is divided into four (4) Houses designated by four (4) colours:

Lewis (Red)	Burton (Yellow)
Bailey (Pink)	Wilson (Blue)

The aim of the house system is to promote honesty, cooperation, discipline and a pure competitive spirit. Every new student at Yallahs High is randomly placed in a House and remains a member of it for the rest of his/her time at school.

SERVICES

Library

Yallahs High has a library, which serves the school community. It is staffed with a librarian and an assistant who provides guidance to students and teachers in their efforts.

Book Rental

The Secondary Schools Textbook Project provides textbooks for rental to students of Grades 7 – 11. The project provides every student in these grades with textbooks, in most, if not all subject areas.

Procedure for Renting Books

Before the beginning of any new school year parents/guardians are supplied with bank vouchers, booklists for the grade in which students will be placed and the costs for renting books. Parents/guardians are required to complete the vouchers and pay the book rental fees at the bank.

The Textbook Coordinator distributes books during the second week of August, prior to the start of a new school year.

Care of Books

When a student rents a book he/she is entitled to keep it for the entire school year. He/She should ensure that his/her name is written in the space provided and that the book is properly wrapped. Every effort should also be made to take the best care of textbooks so that they are returned in excellent condition. A student who loses a book will be required to re-purchase the book and return it. If the book is unavailable from the bookshops, the student will be required to pay cash. The amount to be paid will depend on the condition of the book when it was rented.

Procedure for Returning Rented Books

All rented books must be returned to the Textbook Coordinator prior to the closure of school for the summer holidays. Collections will take place by the Coordinator at a time he/she may specify.

Canteen & Tuck Shop

The canteen/tuck shop is owned and operated by the school. It provides lunch and refreshments to students and staff each day.

Health Care

A registered nurse is employed to the school. The Office is opened from 8:00 a.m. to 2:35 p.m. daily, Monday to Friday, except on holidays. It offers First Aid and Health advice to students and staff. If a student requires immediate medical attention he/she is taken to the Yallahs Health Centre or the Princess Margaret hospital, accompanied by the nurse. A pass is given to students by the Nurse to allow them to go home, when necessary.

THE STUDENT BODY

Student Profile

In keeping with the School's Motto "Work to Achieve", the school is committed to making every effort to train its students in such a way that by the time they are ready to graduate they would have shown development in a number of areas.

These areas include:

- displaying a readiness to learn and openness to growth
- exhibiting professionalism in their elective area (option)
- being honest
- being disciplined

Student Government

The student population at Yallahs high is not only governed by the school's administration but also by the elected representatives of the student body.

These representatives include the Head Boy, the Head Girl, Prefects, Student Councillors and Class Monitors.

Head Boy/Head Girl

The job of the Head Boy/Head Girl entails:

- assisting in maintaining discipline in the school
- ensuring good relationship between the student body and student leaders
- ensuring that prefects do their job in instilling discipline in the general student population.